

**Guides:**

1. Greet kids each day
2. Keep your team together at all times
3. Lead group from one activity to the next
4. Reward them with stickers or candy for good behavior
5. Encourage class participation
6. Lead by example (participate in activities with kids)
7. Be friendly, ask questions
8. Help with discipline, remind them of rules
9. Keep roll each day
10. Listen to memory verse from day before and reward with stickers.
11. Sit with children to keep order at snack and lunch.
12. Make sure they get their take-home items of the day.

**Craft Leaders**

1. Have supplies ready for each day
2. Explain craft before beginning, show an example
3. Encourage creativity
4. Encourage participation, be positive
5. Clean up each day and prepare for next day
6. Kids who finish early can work on a color sheet or puzzle for the day
7. I will try to have additional activities each day for early

**Music Leaders**

1. Teach words to song first and sing through once
2. Teach the motions the second time around
3. Encourage participation
4. Never say: Do you want to sing this song? Just teach it and sing it!
5. Learn the songs for the day and music and be prepared to teach it.

**Review Game:**

1. Become familiar with the game
2. Explain the rules
3. Try to give every child a chance to play or have a turn
4. It's okay for team members to help each other
5. It's okay to give a hint if needed
6. There are NO losers, just first place and second place winners
7. Younger kids need help answering questions, may need a choice. Example: Does God love ALL people or just some people...
8. Guides can assist the younger children if necessary, other teachers

9. The main purpose of the review game is to see if kids understand the lesson, clarify any misunderstandings, reinforce the lesson, and get to know your kids better too
10. You can take points away or warn of taking points away if kids are unruly.
11. To divide into teams, I generally just split the class down the middle. Boy and girl teams can get to competitive, so I avoid most of the time.

### **Recreation**

1. Shoes on at all times (I am not sure if they can wear on the inflatable slide)
2. Don't allow running on the pavement, someone will skin their knee
3. Pavement is about our only shade, unfortunately
4. Explain rules of game before beginning
5. Don't ask, do you want to play this game?
6. Your enthusiasm is catching!
7. Games can be inside when unbearably hot or rain
8. I do have sidewalk chalk for those who refuse to participate.
9. Know your games for the day, set up and put away each day.

### **Registration**

1. 1 form per filled out per child (parents can write all info on oldest child and just age, grade, birthday on additional children)
2. Ages 5, 6, 7 are the red group
3. Ages 8 and up are the green group
4. We may need to adapt, once we know the actual numbers and ages
5. Print boldly their first name and last initial on both front and back of name tag
6. I have green slips of paper and blue to write names
7. I have permanent markers for name tags, pencils for the forms
8. Greet children and parents and welcome them with excitement!
9. Connect children with their group leaders